

Grayson County Board of Supervisors
Regular Meeting
March 11, 2010

Members attending this meeting were: Larry Bartlett, Joe Vaughan, Brenda Sutherland, Mike Maynard, and Doug Carrico.

IN RE: CHANGE TO AGENDA

The appointment to Southwest Virginia EMS Council Board of Directors was added under "Appointments".

IN RE: CONSENT AGENDA

Joe Vaughan moved to approve the consent agenda as presented, duly seconded by Doug Carrico. Motion carried 5-0.

IN RE: VDOT

Matthew Cox, VDOT Representative, addressed the Board of Supervisors regarding the Route 94 Carrico Bridge. The bridge has been closed once again due to damage to bridge trusses going across the bridge, possibly due to a vehicle traveling on the bridge that was over the height limit. Signs will be in place to close the bridge tomorrow.

The dirt roads in the County are very muddy and filled with pot holes. Snow removal money is available through FEMA, but no funding is available through any outside source other than VDOT. Joe Vaughan requested that gravel be put on the dirt roads as well. Mr. Cox stated that the improvements should be able to be completed over the next three weeks.

Larry Bartlett stated that at Snow Hill Church, there is a sight distance limitation. Mr. Cox stated that VDOT would investigate this.

IN RE: COUNTY FINANCIAL REPORT

Deanna Cox and Corbin Stone presented audit results to the Board. All reports have been submitted to the appropriate agencies and the audit finalization has been done. County Administrator Jonathan Sweet questioned fund balances. Larry Bartlett questioned compliance. The County is in compliance and there are no material weaknesses. Mike Maynard asked if most localities have a 10% fund balance. Ms. Cox stated that approximately 60% do. Mr. Stone gave information on the General Fund and the debt fund.

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IN RE: APPOINTMENTS

Doug Carrico moved to approve the following appointments, duly seconded by Joe Vaughan. Motion carried 5-0.

Rooftop of Virginia Board – Joe Vaughan
District III – Doug Carrico
SREC – Brenda Sutherland
Crossroads – Brenda Sutherland

IN RE: EMS BOARD OF DIRECTORS

Brenda Sutherland moved to appoint Robbie Wingate to the EMS Board of Directors, duly seconded by Doug Carrico. Motion carried 5-0.

IN RE: SCHOOL BOARD FUNDING

Doug Carrico moved to approve the request for the monthly school board allocation in the amount of \$334,792.00, duly seconded by Joe Vaughan. Motion carried 5-0.

IN RE: 2010 CENSUS PROCLAMATION

Joe Vaughan moved to approve a proclamation in support of the 2010 Census as read into the minutes by Jonathan Sweet, duly seconded by Brenda Sutherland. Motion carried by roll call vote: Mike Maynard – aye; Joe Vaughan – aye; Brenda Sutherland – aye; Doug Carrico – aye; Larry Bartlett – aye.

IN RE: UNANTICIPATED REVENUE

Brenda Sutherland moved to approve the allocation of unanticipated revenue as presented in the amount of \$624,532.67, duly seconded by Doug Carrico. Motion carried 5-0.

IN RE: TRANSFER OF FUNDS TO IDA

Joe Vaughan moved to approve the transfer of IDA funds to the General Account in the amount of \$250,000 so that the County can issue a check to Med-Fit for Nautilus, duly seconded by Joe Vaughan. Motion carried 5-0.

IN RE: PROPOSED BUDGET CALENDAR

Brenda Sutherland moved to approve the following proposed budget calendar with changes/additions as noted time for meetings being 6:30 each night, duly seconded by Joe Vaughan. Motion carried 5-0.

DRAFT

**GRAYSON COUNTY BOARD OF SUPERVISORS
FY 2010-2011 BUDGET CALENDAR**

<u>Date</u>	<u>Action</u>
03/10/10	All budget requests are due in for insertion into the draft budget
03/11/10	Board of Supervisors to adopt budget calendar
04/07/10	Board of Supervisors to hold work session to review budget requests and the 1 st draft of FY 10/11 Budget
04/21/10	Board of Supervisors to hold forum to hear special requests (if warranted) from department, boards, authorities, commissions and/or agencies
05/05/10	Board of Supervisors to hold work session to review FY 10/11 Budget revisions
05/13/10	Board to make motion to hold public hearing on FY 10/11 Budget
05/19/10	Board of Supervisors to hold work session to review final draft of FY 10/11 Budget
05/26/10	Board conducts a debriefing on the proposed FY 10/11 Budget
05/28/10	Legal ad due into the <u>Gazette and Declaration</u> regarding the holding of a public hearing on the FY 10/11 Budget
05/31/10	Legal ad to appear in issue of <u>Gazette and Declaration</u>
06/10/10	Board of Supervisors to conduct a Public Hearing on the FY 10/11 Budget
06/23/10	Board of Supervisors to adopt the FY 10/11 Budget by way of Resolution
06/30/08	Approved budget figures will be sent to each respective department
07/01/10	FY 10/11 Budget to be implemented

FY-10/11 Budget Preparation Plan

Action:	Date:	Status:
Disburse Departmental Budget Requests	Feb. 17, 2010	Completed
Prepare Budget 'Draft' Budget Calendar		Completed
Begin Preparation of FY 10/11 Budget		In Process
Receive All Departmental Budget Submittals	March 10, 2010	
Adopt Budget Calendar	March 11, 2010	

Proposed Budget Calendar

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IN RE: ADOPTION OF GOALS

Joe Vaughan moved to adopt the Goals as proposed by the Board with the changes as read into the minutes by Jonathan Sweet, duly seconded by Joe Vaughan. Motion carried 5-0.

2010

**Proposed Grayson County Board of Supervisors
Goals**

Improve, Update and Modernize County Regulations

- Subdivision Ordinance Review
- Zoning Ordinance Review
- Codification (Develop a Grayson County Code Book)
- Review all County Policies from a “Business Friendly” perspective
- Adoption of Grayson County Board of Supervisors Code of Ethics
- Adoption of Grayson County Board of Supervisors Code of Conduct

Enhance County Communications and Access to Public Information

- Utilize new venues for Public Service Announcements
- Post BOS Agendas and briefings on County website

Strengthen the County’s Fiscal Wellbeing

- Develop a Financial Forecast
- Develop Budgeting Process
- Productivity Gains in each County Department
- Perform Public Utilities Audit and conduct necessary Rate Studies

Bolster and Incite Economic and Community Development

- Continue to Support Small Business and Entrepreneurship
- Logically pursue grant funding for economic and community development, infrastructure development and further applicable projects
- Aggressively Communicate the needs of Grayson County to Legislators
- Develop new and productive partnerships with contiguous counties, businesses, industries, regions, organizations, etc.
- Facilitate the creation, attraction, retention, expansion and support of jobs and investments (Ex: Existing Industry Advancement Program)

IN RE: COUNTY ADMINSTRATOR REPORT

Jonathan Sweet addressed the Board giving an update on the NACO drug card program and the financial forecast.

Mr. Sweet stated that grant funds for economic development have been made available for the Nautilus/Med-Fit project, which has been completed at this time. The County co-signed a \$1.9 million loan and provided human resource assistance. 180 jobs were retained and 55 new jobs were created. The merchant's capital was increased, which will generate tax revenue for the County. Mike Maynard personally thanked Mr. Sweet for the work that he did to save jobs at Nautilus.

Mitch Smith reported on Risk Control at the Courthouse. John Bowling assisted the County to complete a check list as they reviewed the facility. He had a positive report. An evacuation plan needs to be developed. Exit signs or non-exit signs need to be put up. The fire protection system in the records rooms is being evaluated and will be acted upon.

IN RE: PUBLIC COMMENT

Sam Kinzer commented on three items: trash fee – if the workers aren't able to run routes during the week, they could pick up trash on Saturdays because they aren't salaried employees of the County; speed of trash trucks on the road – why are they driving so fast; and \$650,000 turning lanes for the new school – was that proposed? Mr. Kinzer also questioned paying interest from borrowed funds. Mr. Kinzer stated that the Board needs to do something to help the constituents of the County and also need to do something about the trash fees.

Annie Duncan commented on cuts in the budget for the school – Why would you ever cut programs for the school, especially Fairview?

Scott Lamb – Fairview School closing. Mr. Lamb requested that it be allowed to stay open.

Reverend Reeves – Scale House Lane in Baywood – Mr. Reeves requested that someone come and look at the road, clean the ditches, grade the road, and put gravel down.

IN RE: BOARD OF SUPERVISORS TIME

Staff needs to draft a resolution per Jonathan Sweet moving the level of school construction spending from \$15.7 million to \$16.3 million. Doug Carrico moved to authorize the drafting of this resolution, duly seconded by Brenda Sutherland. Motion carried 5-0 by roll call vote: Mike Maynard – aye; Joe Vaughan – aye; Larry Bartlett – aye; Brenda Sutherland – aye; Doug Carrico – aye.

IN RE: APRIL BOARD OF SUPERVISORS MEETING

Jonathan Sweet stated that Mount Rogers Planning District Commission has a meeting at the same time as the next scheduled Board of Supervisors meeting. Mr. Sweet suggested that the next Board meeting be rescheduled to April 13th, which would be on Tuesday at 6:30 pm. Brenda Sutherland moved to reschedule the next meeting for April 13th at 6:30 pm, duly seconded by Mike Maynard. Motion carried 5-0.

IN RE: ADJOURN

Brenda Sutherland moved to adjourn, duly seconded by Larry Bartlett. Motion carried 5-0.

Chairman